

Carencro Municipal Fire and Police Civil Service Board

Meeting held on June 26, 2018 @ 2 pm

@ 210 E St Peter St, Carencro City Hall

Present were: Walter Cain Smith- Chairman
Todd Olivier- Vice Chairman
Andrew Herban- Fire Department Rep
Brian Viator- Governing Authority Board Member

Also present: Mayor Glenn Brasseaux
Fire Chief David Mouton
Police Chief David Anderson
Assistant Police Chief Ronnie Richard
Karen Savant, Secretary

Meeting called to order by Chairman Smith @ 2:17 p.m. followed by the pledge.

Old business

1. Motion to approve minutes from February 6, 2018, and dispense of reading minutes made by Todd Olivier and seconded by Brian Viator, all in favor.

New business

- a. Todd Olivier made a motion to approve PAF for James Mitchell, police officer, suspension on February 12 & 13th, resulting in him losing two (2) calendar days of seniority, seconded by Andrew Herban, all in favor.
- b. Andrew Herban made a motion to approve PAF for resignation of police sergeant Jason Bradford, seconded by Todd Olivier, all in favor. Todd Olivier made a motion to approve PAF for the resignation of police officer Jonathan Boudreaux, seconded by Andrew Herban, all in favor. Brian Viator made a motion to approve PAF for police officer Clint Duhon resignation, seconded by Todd Olivier, all in favor. Todd Olivier made a motion to approve PAF for police sergeant Marshall Menard resignation, seconded by Brian Viator, all in favor. Todd Oliver made a motion to approve PAF for Alyssa Soileau, police records clerk, resignation, seconded by Andrew Herban, all in favor.

- c. Andrew Herban made a motion to approve PAF for police officer Ryan Munnerlyn, to probational police sergeant, effective 5/20/18, seconded by Todd Olivier, all in favor.
- d. Todd Olivier made a motion to approve PAF for police officer Logan Duplechain, effective 4/12/18, from probational to permanent police officer, seconded by Brian Viator, all in favor.
- e. Todd Oliver made a motion to approve PAF for police officer Derek Vanasselberg, from probational to permanent police officer, effective 3/7/18, seconded by Brian Viator, all in favor.
- f. Andrew Herban made a motion to approve PAF for Kendrick Savoie, from probational firefighter to permanent firefighter, effective 3/10/18, seconded by Brian Viator, all in favor.
- g. Brian Viator made a motion to approve PAF for Riley Grisham, from probational to permanent firefighter, effective 4/10/18, seconded by Todd Olivier, all in favor.
- h. Todd Olivier made a motion to approve firefighter/operator application for Jake Richard, seconded by Brian Viator, all in favor. Andrew Herban made a motion to accept the test score for Jake Richard, given by Zachary Fire and Police Civil Service Board on August 14, 2017, which he scored a 96%, seconded by Todd Olivier, all in favor.
- i. Andrew Herban made a motion to call for a police sergeants exam, seconded by Todd Olivier, all in favor.
- j. Andrew Herban made a motion to approve PAF for probational firefighter/operator Dusty Meyers, to permanent firefighter/operator, seconded by Brian Viator, all in favor.
- k. Brian Viator made a motion to accept the resignation letter from police representative Jason Bradford, from the board, seconded by Andrew Herban, all in favor.
- l. Andrew Herban made a motion to approve PAF for police officer Joshua Alvarez, from permanent police officer to probational police sergeant, seconded by Brian Viator, all in favor.

2. The Chairman opened up comments for anyone and police Chief David Anderson asked the board to add two things to the agenda. He is asking for a police clerks test to be given and a job analysis for Sgt. Trent Walker.

- a. Todd Olivier made a motion to call for a police records clerk test, seconded by Brian Viator, all in favor.
- b. Brian Viator called for a job analysis for police sergeant Trent Walker, seconded by Todd Olivier, all in favor.

Todd Olivier made a motion to adjourn the meeting, Andrew Herban seconded, all in favor. Chairman Smith adjourned the meeting at 2:30 p.m.

Minutes submitted by

Karen Savant, Secretary

June 27, 2018

A handwritten signature in cursive script, reading "Walter C. Smith III". The signature is written in black ink and is positioned above a horizontal line that extends to the right.

Walter Cain Smith III, Chairman