

Carencro Municipal Fire and Police Civil Service Board

Meeting held on February 6, 2018 @ 2 pm

@ 210 E St Peter St, Carencro City Hall

Present were: Walter Cain Smith- Chairman
Todd Olivier- Vice Chaiman
Jason Bradford- Police Department Rep
Andrew Herban- Fire Department Rep
Brian Viator- Governing Authority Board Member

Also present: Mayor Glenn Brasseaux
City Manager Don Chauvin
Police Chief David Anderson
Assistant Police Chief Ronnie Richard
Karen Savant, Secretary

Meeting called to order by Chairman Smith @ 2:11 p.m. followed by the pledge.

Old business

1. Motion to approve minutes from December 5, 2017, and dispense of reading minutes made by Todd Olivier and seconded by Brian Viator, all in favor.

New business

- a. Andrew Herban made a motion to approve PAF for police officer James Mitchell, administrative leave with pay effective 1/4/18, seconded by Jason Bradford, all in favor. Todd Olivier made a motion to approve PAF for police officer James Mitchell, termination of administrative leave effective 1/31/18, seconded by Andrew Herban, all in favor.
- b. Andrew Herban made a motion to approve PAF for resignation of police officer Cassina Mertell, seconded by Jason Bradford, all in favor.
- c. After a discussion with the board and city officials, Todd Olivier made a motion to table the discussion of changing the wording in the board rules for educational requirements, seconded by Andrew Herban, all in favor. (regarding OSE letter dated 12/22/17)

Todd Olivier made a motion to adjourn the meeting, Brian Viator seconded, all in favor. Chairman Smith adjourned the meeting at 2:25 p.m.

Minutes submitted by

Karen Savant, Secretary

February 7, 2018



Walter Cain Smith III, Chairman