



MINUTES  
REGULAR MEETING  
TUESDAY, JANUARY 22, 2019 6:00 PM  
CARENCRO CITY HALL  
210 E. ST. PETER ST.  
CARENCRO, LOUISIANA

Mayor Brasseaux called the meeting to order at 6:00 p.m. Councilmember Antoine Babineaux led the Pledge of Allegiance. Following the pledge Mayor Brasseaux asked for a moment of silence for our military service personnel and their families who have served and for those who continue to serve our country defending our freedoms.

Attendance: Councilmembers Jordan Arceneaux, Antoine Babineaux, Danielle Capritto, Kim Guidry, and Alfred Sinegal

Absent: None

ANNOUNCEMENTS:

Mayor Brasseaux welcomed the two new councilmembers Jordan Arceneaux and Danielle Capritto and everyone extended a warm welcome to both.

Mayor Brasseaux informed the council and the public that appointments for certain positions must be made at the first meeting of each newly elected term per the Lawrason Act. The following appointments were recommended by Mayor Brasseaux:

City Attorney: Mr. Jerry Mallet

Councilmember Babineaux made a motion to accept Mayor Brasseaux's recommendation; seconded by Councilmember Sinegal; motion approved.

City Auditor: Kolder, Champagne & Slaven Co. - Mr. Burton Kolder

Councilmember Guidry made a motion to accept Mayor Brasseaux's recommendation; seconded by Councilmember Sinegal; motion approved.

City Engineer: C.H. Fenstermaker & Associates – Mr. Luke Hebert

Councilmember Guidry made a motion to accept Mayor Brasseaux's recommendation; seconded by Councilmember Capritto; motion approved.

City Clerk: Gwen Martin

Councilmember Babineaux made a motion to accept Mayor Brasseaux's recommendation; seconded by Councilmember Sinegal; motion approved.

Mayor Pro-Tem:

Councilmember Guidry made a motion to rotate the Mayor Pro-Tem position every 6 months nominating Councilmember Arceneaux first due to him obtaining the highest votes; seconded by Councilmember Babineaux; Nay votes by Councilmember Arceneaux and Councilmember Capritto; motion approved.

Councilmember Arceneaux made a substitute motion that the candidate with the highest vote serves the full 4 year term as Mayor Pro-Tem; seconded by Councilmember Capritto; no action taken.

Division of Precinct 002 and Precinct 004: Mayor Brasseaux read the email from Charlene Menard from Registrar of Voters Office explaining the division of both precincts. Anyone interested in more information may contact the Registrar of Voters Office at #337-291-7140.

**PROCLAMATION:**

Mayor Brasseaux read a proclamation commemorating City of Carencro School Choice Week, January 20-26, 2019. School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

Councilmember Babineaux motioned to recognize School Choice Week, January 20-26, 2019; seconded by Councilmember Guidry; motion approved.

Councilmember Sinegal motioned to adopt the minutes of the regular meeting of the Carencro City Council on December 17, 2018; seconded by Councilmember Arceneaux; motion approved.

Councilmember Babineaux motioned to approve the financial reports; seconded by Councilmember Capritto; motion approved.

Mayor Brasseaux asked for questions or comments regarding the department's monthly reports.

Police Chief David Anderson recognized several police officers on outstanding performance in their positions: Officer Jonathan Davis completion in the police academy and serving 16 years with the Carencro Fire Department which also works closely with the police department. Officer Samantha Hardy is a new hire with 16 years

of service as a police officer. Corporal Kenneth Wilson, a K-9 Officer was recognized for his completion in the Master Trainer Course becoming a Master Instructor. This course was studied on his personal time. Corporal Nathaniel Thibodeaux was named Officer of the Year for 2018 and is also a Field Training Officer (FTO). Officer Thibodeaux has responded to 1715 calls, 80 crashes, over 100 arrests and traveled patrol over 49,000 miles in Carencro. All officers were congratulated by the council and public.

Chief Anderson informed the council and the public that for 2018 the Carencro Police Department confiscated more than 30 guns off the streets, taken in more than 3,300 pieces of evidence, confiscated more than \$100,000 of illegal narcotics. Officers conducted more than 6,000 business and residential checks, patrolled more than 215,000 miles within the city, remove more than 17 impaired drivers from our streets, made more than 375 Felony arrest (137% increase from 2017) and investigated 417 traffic crashes and 1 fatal crash.

Fire Chief David Mouton informed the council and public with updates on call volume as well as our property loss/save reports. Chief Mouton also reported that LCG is meeting tonight on a budget amendment to possibly pull 10 million from the library fund with 1 million dedicated to fire departments. Chief Mouton stated that Carencro Fire Department will continue to service parish calls.

Mayor Brasseaux informed the council and public that this LCG budget amendment would have to hold a special election for the constituents of the parish to vote on.

Mayor Brasseaux asked for a motion to amend the agenda moving Update Item H-6 to Discussion item N-4 on the Percy Guilbeau Residence.

Councilmember Arceneaux made a motion to amend the agenda to move Update Item H-6 to Discussion Item N-4; seconded by Councilmember Babineaux; motion approved.

UPDATES: City Manager Don Chauvin gave the following updates:

Prejean Road Overlay –A pre-design meeting was held with DOTD on September 25, 2018. Engineering and design contracts are underway but he hasn't seen the 30% plans so he has no confidence with the project starting in March.

Andre Street Bridge – There are 2 property acquisitions underway.

- A. 401 Andre St. - Attorney Jerry Mallet sent the Act of Sale to Ms. Senegal in Georgia. Once signed and returned payment arrangements will be coordinated.
- B. 102 Wilda St. – Jerry is negotiating with the landowners (as many as 17 people). Once one of the landowners is appointed administratrix he can precede with the Act of Sale. This could be resolved in about 1 month depending on the heirs.
- C. 200 Andre St. – The servitude was acquired and filed in the courthouse.
- D. The funding is in the budget pending a final plan review but we could see construction by summer.

Andre Street Drainage – Approximately 41% of construction is complete. Contractor is working on lift station and waiting for better weather to proceed with the concrete lining.

Two N. University Laterals -

- A. SIEMA has subcontracted with Champagne Companies to begin cleaning the large ditch that runs from N. University to W. Gloria Switch Rd. very soon weather permitting.
- B. Champagne Companies was awarded the low bid on the side ditch and made short work of removing the trees and brush and clearing the ditch.

Carencro Community Center Overlay Project- The overlay of the parking and driveway between the Library and Centennial Drive is complete. The striping is also complete. It was also noticed that both handicap ramps are holding water and will be addressed by the engineer.

Mardi Gras Vendor Application Changes- Special Event Stationary Stand

- a. Chief Anderson was concerned about the lack of any background information on the permit holders. However the arrival dates of most vendors doesn't allow enough time to run background checks. So the primary permit applicant must submit a written statement with a list of the names and SSN of all employees and any felony convictions. Chief Anderson will review and make any disqualification decisions.
- b. Permits restricted to 300' from centerline of parade route. Based on parade route determination in Ordinance 2001-002 concerning the sale of prohibited items.
- c. A \$200.00 deposit for sales taxes will be collected and the vendor will have 30 days to file or forfeit the deposit.

Sexual Harassment Policy- Appendix #4- Act 270 signed into law by Governor Edwards in May 2018 and became effective 01/01/2019. It requires 1 hour training for employees within 30 days of hire and annual refreshers. Additional training for supervisors and investigators is also required.

RESOLUTIONS:

Resolution No. 2019-001: A resolution of the Carencro City Council declaring a 2001 Dodge Pickup, VIN#1B7KC23Z11J197231 as no longer needed for public purposes.

Mayor Brasseaux asked for questions or comments from the council and public. With no further comments, Councilmember Guidry made a motion to approve Resolution 2019-001; seconded by Councilmember Babineaux; motion approved.

INTRODUCTORY ORDINANCES: None

PUBLIC HEARING:

ORDINANCES FOR FINAL ADOPTION: None

PUBLIC HEARING:

DISCUSSIONS:

Carencro Mardi Gras Association requesting permission to host the Carencro Mardi Gras Parade on Saturday, February 23, 2019 beginning at 11 A.M. with street closures at 10 A.M.

Councilmember Sinegal made a motion granting permission to the Carencro Mardi Gras Association to host the Carencro Mardi Gras Parade; seconded by Councilmember Arceneaux; motion approved.

Trees at Graham Heights- Councilmember Kim Guidry- Mrs. Tessie Weber who resides at 332 N. University Ave. voiced her concerns to the council about 6 white oak trees located on her property. Mrs. Weber's statement reflects the developer of Graham Heights has drilled through the root systems of the oak trees causing damage and possible loss of the oaks within 3 years. She hired an arborist to evaluate the root system on the trees and the life expectancy and the results were not in favor of the oaks. She questioned who is responsible for the damaged trees and who should she contact.

Engineer Luke responded to her concerns stating on the letter dated June 13, 2018 to Graham Heights (Preliminary Plat Comment Response) that recommends the Developer to employ an arborist in the State of Louisiana during design and construction of the subdivision development to ensure the health, well-being, and survival of any trees located on neighboring properties. All trees on neighboring properties shall remain in good health during and after construction.

The developer (Graham Heights) per their response did not deem this necessary.

Mayor Brasseaux asked City Attorney Jerry Mallet opinions about the issue, his response was for the Weber's to contact the developer since it is private property and thus becomes a civil issue.

Ms. Doris Mayer owner of Luna Denoche Restaurant requesting a waiver to sell alcoholic beverages (formerly Swifty Beer and Boudin).

Ms. Mayer addressed the council stating that she is requesting the waiver to open a Mexican restaurant. She is willing to address any concerns the council may have.

Mrs. Karla Duhon who resides at 4006 N. University Ave. expressed her concerns regarding drinking in the parking lot of the restaurant. She suggested installing a fence so patrons would exit the front door.

Chief Anderson stated that only one incident occurred when the store was open and was resolved when the police contacted the owner.

Councilmember Arceneaux made a motion granting the waiver with the following stipulations:

1-noise including music (live or DJ) will be kept at a level so as to not disturb the neighborhood

2-no alcoholic beverages of low or high content will be sold through the drive thru window

3-if liquor is sold to be consumed in the outside area; this area will be enclosed with a sight proof fence

4-no loitering and facility must close no later than 11 pm

5-any new owner/proprietor shall be required to submit a new waiver request for the council's consideration; seconded by Councilmember Sinegal; motion approved.

Percy Guilbeau Residence – 107 S. Michaud St. – several ideas and questions came into discussion on the historical house, property location and bids to move the house. Mayor Brasseaux informed the council that he needs their opinions of whether the city should purchase the historical house and if so the location to place the house on. If the council so chooses, do they wish to purchase property or move to a city owned site and to also look into the cost of moving the house. After further discussion it was decided to proceed with this project.

Mayor Brasseaux called forth the property owners Timothy and Jennifer Guilbeau and asked if they are willing to sell the house at the appraised value, both agreed to sell.

The Council agreed to hold a special meeting on Monday, January 28, 2019 beginning at 6:00 pm at City Hall of Carencro to discuss the Percy Guilbeau Residence.

Mayor Brasseaux asked for a motion granting him authorization to purchase the house, purchase the property located at 402-409 Veteran's and to acquire bids on moving the house.

Councilmember Sinegal made a motion to grant authorization to Mayor Brasseaux to purchase the house, property and acquire bids; seconded by Councilmember Guidry; motion approved.

#### PUBLIC COMMENTS:

Mr. John Gotch who resides at 127 Bradford Dr. inquired about the PARC Board and Mardi Gras Board as a volunteer. Mayor recommended Mr. Gotch to speak with Parc Commissioner Tom Meyers. He also advised him to contact the Carencro Mardi Gras Association.

Mr. Gotch has concerns about sidewalks needing repair in the 100 block of Bradford. On December 28, 2018 a young lady fell on the sidewalk.

City Manager Don replied that he is in the process of making a list of sidewalks to be repaired. He viewed that sidewalk and the gap was about 1" deep with other sidewalk repairs having much more damage.

With no further comments, Councilmember Guidry made a motion to adjourn; seconded by Councilmember Capritto; motion approved.

With no further comments the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Lisa Meche  
Assistant City Clerk  
City of Carencro