



AGENDA  
REGULAR MEETING  
MONDAY, JULY 20, 2020 6:00 PM  
CARENCRO CITY HALL  
210 E. ST. PETER ST.  
CARENCRO, LOUISIANA

**IN COMPLIANCE WITH PHASE TWO OF THE GOVERNOR'S ROADMAP TO A RESILIENT LOUISIANA, PUBLIC ATTENDANCE WILL BE LIMITED TO 50% OCCUPANCY LOAD WHICH IS 34 OCCUPANTS IN THE OPEN SEATING AREA.**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT PRAYER.**
- C. ANNOUNCEMENTS**
  - 1. MAYOR PRO-TEM EFFECTIVE JULY 1, 2020
  - 2. RECOGNIZE MR. DANIEL "DANNY" LANDRY, A CANDIDATE FOR THE POSITION OF DISTRICT ATTORNEY FOR THE 15<sup>TH</sup> JDC.
- D. GUESTS:**
- E. PROCLAMATION:**
- F. APPROVAL OF MINUTES OF PREVIOUS MEETINGS & FINANCIAL REPORTS:**
  - 1. JUNE 15, 2020 - REGULAR MEETING
  - 2. FINANCIAL REPORTS
- G. RECOGNIZE DEPARTMENT HEADS/CONSULTANTS FOR PRESENTATION OF MONTHLY REPORTS**
- H. UPDATES:**
  - 1. WELCOME CENTER- STEPHEN ORTEGO
  - 2. HECTOR CONNOLY WATER PLANT

3. STREET OVERLAY PROJECT
4. SOSTHENE RD DRAINAGE PROJECT
5. PREJEAN ROAD OVERLAY
6. FIRE STATION ON GLORIA SWITCH ROAD
7. U S CENSUS

**I/J RESOLUTIONS:**

1. RESOLUTION NO. 2020-017: A RESOLUTION OF THE CARENCRO CITY COUNCIL AMENDING THE 2019/2020 GENERAL FUND BUDGET BY PROVIDING \$100,000.00 FOR THE PURCHASE OF A JOHN DEERE TRACTOR AND SIDE ARM UNDER STATE CONTRACT FOR THE STREET DEPARTMENT.
2. RESOLUTION NO. 2020-018: A RESOLUTION OF THE CARENCRO CITY COUNCIL GRANTING THE AUTHORITY TO MAYOR GLENN L. BRASSEAU TO ACCEPT THE LOW BID FROM SOUTHERN CONSTRUCTORS, LLC IN THE AMOUNT OF \$184,872.60 FOR THE PREJEAN SUBDIVISION DRAINAGE IMPROVEMENTS PROJECT.

**K. INTRODUCTORY ORDINANCES:**

1. ORDINANCE NO. 2020-007: AN ORDINANCE OF THE CARENCRO CITY COUNCIL AMENDING THE CARENCRO CODE OF ORDINANCES WITH REGARD TO SMOKING IN PUBLIC PLACES AND ADDING PENALTY PROVISIONS FOR VIOLATIONS OF SAME.
2. ORDINANCE NO. 2020-008: AN ORDINANCE OF THE CARENCRO CITY COUNCIL AMENDING THE CARENCRO CODE OF ORDINANCES WITH REGARD TO PERFORMANCE LAND USE REGULATIONS AND OVERLAY DISTRICT REGULATIONS.

**PUBLIC HEARING:**

**L. ORDINANCES FOR FINAL ADOPTION:**

1. ORDINANCE NO. 2020-003: AN ORDINANCE OF THE CARENCRO CITY COUNCIL AMENDING THE CARENCRO CODE OF ORDINANCES REGARDING APPROVED DRAINAGE SYSTEMS.
2. ORDINANCE NO. 2020-004: AN ORDINANCE OF THE CARENCRO CITY COUNCIL AMENDING THE CARENCRO CODE OF ORDINANCES REGARDING SUBDIVISIONS.
3. ORDINANCE NO. 2020-005: AN ORDINANCE OF THE CARENCRO CITY COUNCIL AMENDING THE CARENCRO CODE OF ORDINANCES REGARDING MANDATORY GARBAGE SERVICE.

**M. PUBLIC HEARINGS:**

1. PRELIMINARY PLAT AND ANNEXATION REVIEW APPROVAL-  
ABBAY COURT PHASE I – A SINGLE FAMILY RESIDENTIAL  
DEVELOPMENT LOCATED IN SECTION 28, TOWNSHIP 8 SOUTH,  
RANGE 4 EAST, CARENCRO, LA., LAFAYETTE PARISH, LA.  
(CONTINGENT ON APPROVAL OF ANNEXATION OF THE ESTATE  
OF EVA DELLE COMEAUX- LOCATED IN THE 500 BLOCK OF IRA  
STREET)

**N. DISCUSSIONS:**

1. DISCUSS MARC MARY’S HOUSE.
2. DISCUSS SELECTING A COUNCIL MEMBER TO SERVE ON THE  
INTERVIEW PROCESS FOR THE PARC DIRECTOR POSITION.
3. DISCUSS THE PARC CONTRACT.

**O. PUBLIC COMMENTS:**

**P. ADJOURN**

**PLEASE NOTE:** DUE TO COVID-19 RESTRICTIONS, THE MEETING CAN  
BE VIEWED VIA OUR CITY OF CARENCRO WEBSITE: [www.carencro.org](http://www.carencro.org)  
CLICK THE LINK TAB “LIVE” AT THE TOP OF THE PAGE.

**“REASONABLE ACCOMMODATIONS WILL BE MADE FOR THE HEARING  
OR VISUALLY IMPAIRED WISHING TO ATTEND AND PARTICIPATE IN  
CITY COUNCIL MEETINGS UPON GIVING AT LEAST THREE (3) DAYS  
PRIOR NOTICE BY CALLING (337) 896-8481.**

**Posted at City Hall 07/17/20 AT 0900 HOURS**

**ORDINANCE NUMBER: 2020-003**

**AN ORDINANCE OF THE CARENCRO CITY  
COUNCIL AMENDING THE CARENCRO  
CODE OF ORDINANCES REGARDING  
APPROVED DRAINAGE SYSTEMS**

BE IT ORDAINED by the Carencro City Council that:

SECTION 1:

The Carencro City Council (“Council”) now finds it necessary and expedient to amend the Carencro Code of Ordinances (Code) in order to enhance drainage in newly developed subdivisions within the City of Carencro by revising certain specific engineering design specifications regulating the construction of drainage facilities in such subdivisions.

SECTION 2: EFFECTIVE DATE OF ORDINANCE:

In consideration of Section 1 above, the Council hereby amends Chapter 30, “FLOODS”, Article VI, “Floods and Drainage Protection Standards”, Division 2, “Standards for All Protected Development”, Section 30-104, “Approved drainage systems” of the Carencro Code of Ordinances, by re-designating existing item “e” as “f”, such that it shall follow immediately after “e” to said section such that said Section shall hereafter read as follows:

(2) *Closed culvert system.* The term closed culvert system shall be interpreted to mean a system of curb and gutter along with a constant slope above the buried culverts with no ditches or swales apparent which utilize catch basins adjacent to the roadway to provide water flow into the system as approved by the city.

a. Curbs may be one of two types, ‘mountable’ or ‘barrier’, and shall be constructed of a material and having a dimension acceptable to the City of Carencro.

b. All catch basins for the curb and gutter system shall be submitted for approval by the City of Carencro.

c. A maximum of 200 feet is to be used between inlets or between high points in grade and an inlet.

d. Curbside detention areas shall be utilized, curb to curb, and the spacing of the inlets on a curb and gutter system shall be such that at least one half (½) of the travel lane remains free of inundation during the design storm.

e. The developer shall be responsible for keeping the drainage system

clear and free flowing during the period of time that the subdivision is being developed. This time period will begin on the date that the plat is approved by the city council, and will end when 80 percent of the subdivision structures have been completed and 50 percent of the subdivision structures have been sold to consumers. The developer shall video the closed culver system at the time of plat approval and at the time the city takes ownership of the drainage system. The developer shall be responsible for all repairs determine by video inspection.

f. Other designs options formulated by the developer may be submitted for approval by the city.

#### SECTION 3: EFFECTIVE DATE OF ORDINANCE:

This ordinance shall become effective immediately upon return of the ordinance to the City Clerk (after execution by the Mayor), on the tenth (10<sup>th</sup>) day after receipt of the ordinance by the Mayor without signature or veto, or upon an override of a veto, whichever occurs first.

#### SECTION 4: REPEALER:

Any City of Carencro ordinance or parts thereof in conflict herewith are hereby repealed.

**ORDINANCE NUMBER: 2020-004**

**AN ORDINANCE OF THE CARENCRO CITY  
COUNCIL AMENDING THE CARENCRO  
CODE OF ORDINANCES REGARDING  
SUBDIVISIONS**

BE IT ORDAINED by the Carencro City Council that:

**SECTION 1:**

The Carencro City Council (“Council”) now finds it necessary and expedient to amend the Carencro Code of Ordinances (Code) in order to enhance newly developed subdivisions within the City of Carencro.

**SECTION 2: EFFECTIVE DATE OF ORDINANCE:**

In consideration of Section 1 above, the Council hereby amends Chapter 66, “SUBDIVISIONS”, Article VI, “Designs Standards”, Division 2, “Public Streets”, Section 66-274, “Paving”, of the Carencro Code of Ordinances, are hereby deleted in their entirety and shall thereafter reads as follows:

**Section 66-274-Paving**

In general, however, no street pavement shall be less than 22 feet wide where open ditch drainage is provided and 27 feet wide where curb and storm sewer drainage is provided.

In further consideration of Section 1 above, the council hereby amends to add Section 66-277 through Section 66-283, by adding verbiage to said Section such that said Section shall hereafter read as follows:

**Sec. 66-277. - Geotechnical engineering firm required.**

The owner or developer shall employ the services of a geotechnical engineering firm to perform a subsurface investigation for the purposes of obtaining information needed to design proper street pavement sections. The geotechnical engineering firm must have on staff a civil engineer registered in the state who is qualified and experienced in the field of geotechnical engineering and who is actively engaged in the practice of soils mechanics, foundation engineering, and pavement design.

**Sec. 66-278. - Determination of lift thickness and composition of street structural section.**

The subsurface investigation and accompanying geotechnical analysis shall be performed to determine existing sub-soil conditions and accompanying requirement for base course and/or sub-base preparation in order to determine the final lift thickness and composition of the street structural section to be used.

- (1) Borings for street pavement design shall be performed at a minimum frequency of one boring per 500 linear feet of street, and a minimum of one boring at all existing water crossings (i.e., coulee, ditch, etc.). The borings shall extend to a minimum depth of

seven feet below existing grade or a minimum of five feet below final grade where cut sections are anticipated.

- (2) Samples of the subsurface soils shall be collected continuously from the surface to the termination depth of the boring.
- (3) Sufficient laboratory testing shall be performed on the collected soil samples from each encountered stratum in the individual borings. Laboratory testing should include, at a minimum, moisture content determinations, Atterberg limits determinations, and grain size analyses.
- (4) For developments at or near sugar cane fields, additional testing shall be performed as appropriate, such as DOTD TR 432, Method D (which addresses analysis of soils at or near sugar cane fields). This test is to be used to determine the necessary stripping and/or treatment depths needed prior to placing a soil cement base (if used).
- (5) A log of each boring shall be provided and include, at a minimum, the following information:
  - a. Name of street (if known).
  - b. Location of boring (example: station, offset, latitude, longitude).
  - c. Surface elevation.
  - d. Date boring was performed.
  - e. Depth and thickness of each encountered soil stratum.
  - f. Depth to water during drilling (if encountered) and delayed water level readings after 24 hours.
  - g. Laboratory test results.
  - h. Classification of the soil strata in accordance with ASTM D2487 (USCS) and M-145 (AASHTO).

**Sec. 66-279. - Review and approval of geotechnical analysis.**

One copy of the geotechnical analysis together with layout maps showing location of all roadway borings shall be provided to the city for review and approval. A typical cross-section showing proposed pavement thickness together with lift thickness and composition of proposed base, sub-base and/or shoulder course materials and applicable compaction requirements shall be submitted for approval in conjunction with analysis.

**Sec. 66-280. - Pavement design practices.**

The design of all primary streets within a subdivision which all lots utilize shall be based upon the minimum 18-kip equivalent single axle loads (ESAL) shown in Table 1 below. A design life of 20 years shall be used in development of the pavement typical section. The design of all secondary streets can be based upon Table 1 for only the number of lots located on that street. If a flexible pavement is the pavement of choice, regardless of the street being primary or secondary, the minimum total pavement thickness shall be 3.5 inches with a minimum 12-inch thick soil cement base. If a rigid pavement is the pavement of choice, the minimum concrete thickness shall be six inches with a minimum eight-inch thick soil cement base.

TABLE 1

	Flexible Pavement (20-year design life)	Rigid Pavement (20-year design life)
<b>Initial construction</b>		

Concrete trucks (assume eight trucks/lot)	8 ESALs/lot	11 ESALs/lot
Delivery trucks (assume eight trips/lot)	8 ESALs/lot	11 ESALs/lot
Moving vans (assume two/lot)	3 ESALs/lot	5 ESALs/lot
<b>ESAL subtotal number 1</b>	<b>19 (number of lots)</b>	<b>27 (number of lots)</b>
<b>20-year loading</b>		
Passenger cars (assume six trips/day)	18 ESALs/lot	18 ESALs/lot
Trucks (assume four trips/day)	60 ESALs/lot	60 ESALs/lot
School buses (180 days at two trips/day)	9,151 ESALs/subdivision	10,944 ESALs/subdivision
Garbage trucks (one per week at 52 weeks)	875 ESALs/subdivision	1,164 ESALs/subdivision
Delivery trucks (one truck per day/six days a week)	668 ESALs/subdivision	624 ESALs/subdivision
<b>ESAL subtotal number 2</b>	<b>10,694 + 78 (number of lots)</b>	<b>12,732 + 78 (number of lots)</b>
<b>Total ESALs</b>	<b>10,694 + 97 (number of lots)</b>	<b>12,732 + 105 (number of lots)</b>

Source: Characterization and Development of Truck Load Spectra and Growth Factors for Current and Future Pavement Design Practices in Louisiana, LADOTD Louisiana Transportation Research Center, July 2011.

**Sec. 66-281. - Developers encouraged to use asphaltic concrete and Portland cement concrete as pavement types for public streets.**

The city strives to promote fair usage of both asphaltic concrete and Portland cement concrete as pavement types for all public streets within the city. as such, The city requires developers to use of either pavement types as viable options provided that each type meets the minimum design criteria provided in sections 66-279 and 66-280 and are equivalent pavement designs.

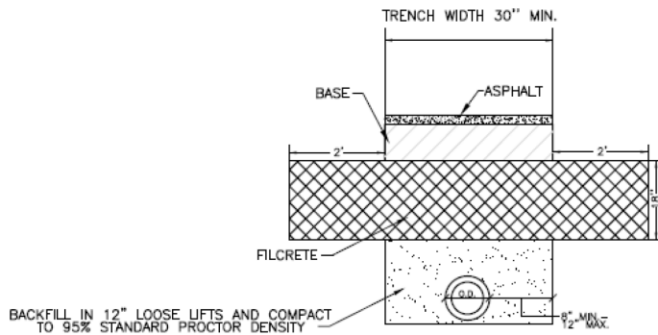
**Sec. 66-282. - Open cut utility crossings.**

All open cut utility crossings within the rights-of-way of public streets within privately developed subdivisions shall be back filled in accordance with section 66-283 Exhibit A which was attached and made part of the ordinance.



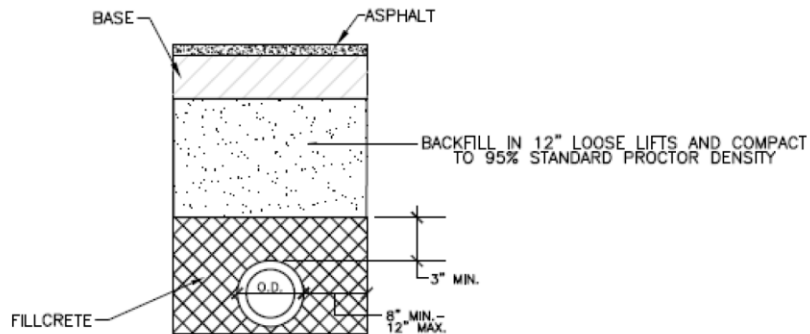
**Sec. 66-283. - Drainage backfill.**

**EXHIBIT A**



**SEWER BACKFILL DETAIL**

**NTS**



**DRAINAGE BACKFILL DETAIL**

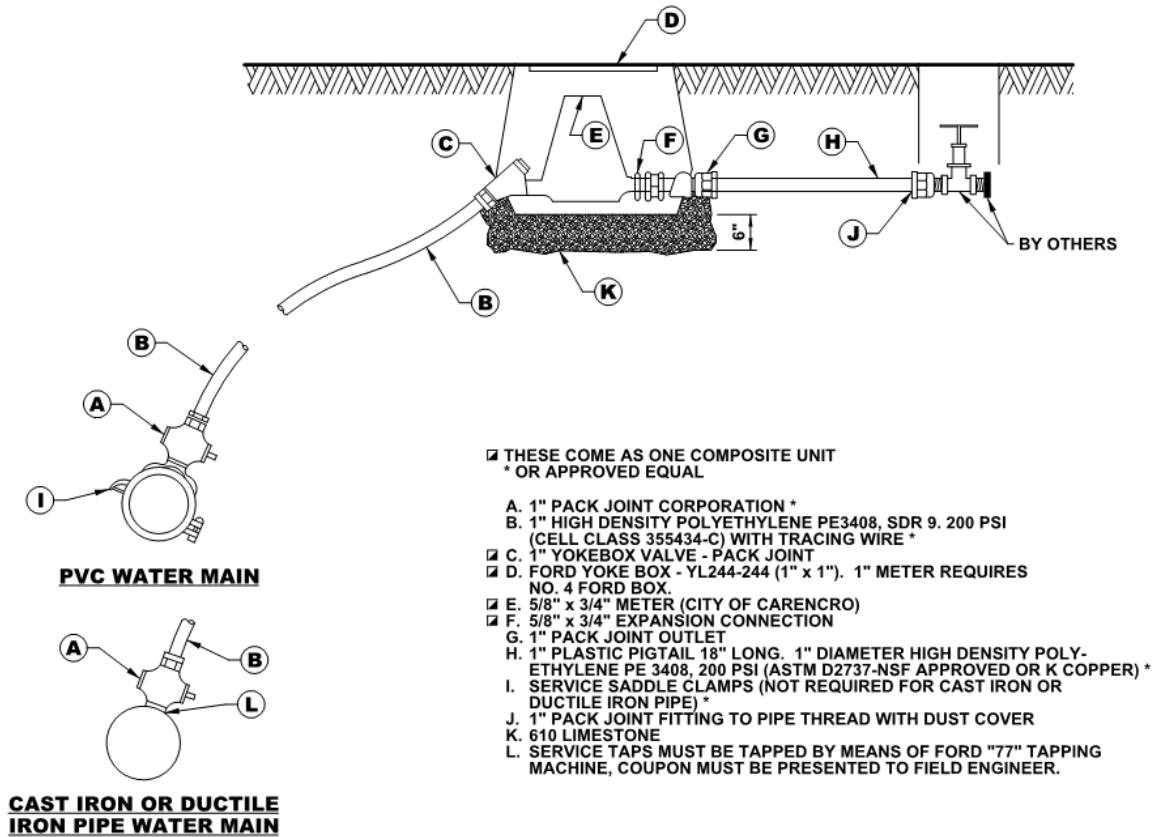
**NTS**

In further consideration of Section 1 above, the Council hereby amends Chapter 66, "SUBDIVISIONS", Article VI, "Designs Standards", Division 7, "Utility Improvements", Section 66-432, Water System, of the Carencro Code of Ordinances, by re-designating existing item (b) as (c) and re-designating existing item (c) as (d) and by adding verbiage to item (b) to said Section such that said Section shall hereafter read as follows:

**Sec. 66-432. - Water system.**

- (a) Where a public water supply is already reasonably accessible, the developer shall enter into an agreement with the utilities department of the city for the extension of the water system, including the installation of standard valves, fire hydrants, etc., so that public water service shall be available to each lot within the subdivided area.
- (b) *Developer Installed Water Taps Policy.* This section requires residential developers to install water taps and meter boxes during main line construction in all new residential subdivisions and for every residential lot.
- (1) **Mandatory Installation:** All taps and meter boxes shall be installed in new residential subdivisions during main line construction by the developer's contractor. The preliminary and final plat shall state: "Said water main to include (X) number of service connections (includes items A, B, C, D, F, G, H, I, J and K in accordance with Exhibit A)."
  - (2) **Tracing wire included with item B shall be in accordance with the following:**
    - i. An HMW-PE 8 AWG solid copper detection/direct bury wire shall be placed above the center of pipe for its entire length. The detection wire shall be blue in color.
    - ii. Attach wire to all fixtures and appurtenances to ensure continuous flow of electrical current.
    - iii. Splices in detection wire shall be installed in a Direct Bury Lug Plus (Aqua) splice kit as manufactured by DRYCONN Waterproof Connectors or approved equal.
  - (3) **Meter Box Placement:** All taps will be installed, with meter box placed a minimum of four feet (4') from the side property line to reduce the possibility of services being crossed.
  - (4) **Inspection:** Inspection costs to developers shall be in accordance with Section 66-87. Perpetual maintenance improvements.
  - (5) **Record Keeping:** As-built measurements of tap and meter box installations will be provided to the City main line inspectors by the developer's contractor in the field as the services are installed. Right of way limits or other immovable landmarks will be used for reference. Tap and meter box measurements for each lot must be noted on "as built" drawings by the developer's contractor. The City will require that contractors keep records of tap and meter box measurements, as well.
  - (6) **Locating, Repairing or Replacing:** If subsequent to its installation, any part of the service connection, cannot be located, is damaged, or fails, it shall be the responsibility of the owner of record of the unimproved real estate served by the service connection to either locate, repair, or replace same. In the event the City is requested to locate, repair, or replace any part of the aforementioned service line the owner of record of the unimproved real estate shall pay the City for all costs associated with the location, repair or replacement of same. Once an initial water service account has been established with the Utility by the homeowner, locating, repair or replacement of said service connection shall be the responsibility of the City.
- (c) Pending availability of a public water supply, the developer shall construct a private water system in such a manner that an adequate supply of potable water will be available to every lot within the subdivision or development with a minimum pressure of 40 pounds per square inch. The source of water supply and distribution shall comply with the requirements of the sanitary code of the state department of health and human resources and shall be constructed in accordance with the standards of the city; however, there shall be no obligation on the part of the utilities department to incorporate the private system of water supply or any part thereof into any public system of water supply that may be built in the future.
- (d) When authorized by the state department of health and human resources, individual water wells may be used as a means of supplying potable water to each lot in the development.

EXHIBIT A



**SERVICE CONNECTION (TYPE 1)**  
NEW WATER MAIN, NEW METER BOX

SECTION 3: EFFECTIVE DATE OF ORDINANCE:

This ordinance shall become effective immediately upon return of the ordinance to the City Clerk (after execution by the Mayor), on the tenth (10<sup>th</sup>) day after receipt of the ordinance by the Mayor without signature or veto, or upon an override of a veto, whichever occurs first.

SECTION 4: REPEALER:

Any City of Carencro ordinance or parts thereof in conflict herewith are hereby repealed.

**ORDINANCE NUMBER: 2020 -005**

**AN ORDINANCE OF THE CARENCRO CITY  
COUNCIL AMENDING THE CARENCRO  
CODE OF ORDINANCES REGARDING  
MANDATORY GARBAGE SERVICE**

BE IT ORDAINED by the Carencro City Council that:

SECTION 1:

The Carencro City Council (Council) now finds it necessary and expedient, to provide for the health and welfare of City of Carencro (Carencro) residents, to amend the Carencro Code of Ordinances to revise Chapter 58 – Solid Waste to require mandatory garbage service within the City of Carencro.

SECTION 2:

In consideration of Section 1 above, the Council hereby amends the Carencro Code of Ordinances Chapter 58 – “Solid Waste”, Article I, “In General”, by creating Section 58-1 “Mandatory garbage service”, such that same shall hereafter read as follows:

Section 58-1 Mandatory garbage service.

- A. To provide for the health and welfare of Carencro residents, the collection and disposal service for solid waste, yard waste, and white goods is mandatory for all occupied residential units located within the City of Carencro. Regularly scheduled collection and disposal service for solid waste, yard waste, white goods, and recyclables must be with the contractor authorized by Carencro to provide such service.
- B. Supplemental solid waste, yard waste, white goods, and recyclables collection and disposal service, may not be contracted for by the owner of a residential unit unless the occupant or owner is already signed up and paying for weekly solid waste, yard waste, white goods, and recyclables collection and disposal service as provided for by the then-current Carencro contract(s).
- C. Commercial customers are allowed to dispose of their residential waste, generated inside the Carencro city limits, in their commercial waste containers. Proof of such a commercial solid waste disposal contract shall be provided to the City upon request.
- D. Notice of violation for non-payment of mandatory solid waste service as required by section 58-1 A. shall be sent by certified mail to the property owner as shown on the tax assessors records and to the occupant at the physical address clearly stating the violation in writing. Failure of an occupant or owner to take the necessary action to sign up

and pay for mandatory solid waste service after 30 calendar days of the notice being issued shall result in a fine, assessed to the property owner, equal to \$50.00 per week for every week the cited violation remains unresolved.

SECTION 3: EFFECTIVE DATE OF ORDINANCE:

This ordinance shall become effective immediately upon return of the ordinance to the City Clerk (after execution by the Mayor), on the tenth (10<sup>th</sup>) day after receipt of the ordinance by the Mayor without signature or veto, or upon an override of a veto, whichever occurs first.

SECTION 4: REPEALER:

Any City of Carencro ordinance or parts thereof in conflict herewith are hereby repealed.